





**MOTION CARRIED**

Tentative levy figures were discussed. The plan is to maintain the figure of \$1,550,000 from last year to be prepared should home building projects within the Library District progress.

**IX. PRESENTATION BY HEALTH INSURANCE AGENT SCOTT WOOD**

Scott Wood reviewed Health Insurance options for the Library Board to consider. The proposal to renew the current policy from Blue Cross Blue Shield reflects a modest increase. The current policy coverage is good and Library Staff is not expressing issues with the coverage or the company. Other proposals came in at higher rates, often with less coverage. The recommendation is to renew the current policy at this time.

**X. DISCUSSION OF HEALTH INSURANCE OPTIONS**

The options for employee Health Insurance as presented by Scott Wood were discussed. The consensus is that the employee satisfaction with and the cost competitiveness of the BCBS proposal make it the preferred option.

Trustee Albano moved to **renew the Blue Cross Blue Shield BAE PPO RPP83436 policy for Library Staff Insurance as proposed.** Secretary Gagne seconded the motion.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>Albano Butler Gagne</b>	<b>Burroughs Casburn</b>
<b>NAYS:</b>	<b>NONE</b>	
<b>ABSENT:</b>	<b>Miller, Olson</b>	<b>ABSTAIN: NONE</b>

**MOTION CARRIED**

**XI. APPROVAL OF SNOW REMOVAL CONTRACT**

The proposal for snow removal as presented by M.A.C. General Contracting was discussed. The consensus is that the snow removal last year was done to the Library Staff and Board's satisfaction. The pay per event proposal, as written, is preferred.

Trustee Butler moved to **approve the Snow Plowing Proposal for the 2020-2021 Season as written by M.A.C. General Contracting.** Trustee Albano seconded the motion.

**ROLL CALL VOTE:**

**AYES:**        **Albano**                    **Burroughs**  
                  **Butler**  
                  **Gagne**  
**NAYS:**        **NONE**  
**ABSENT:**    **Miller, Olson**        **ABSTAIN: NONE**

**MOTION CARRIED**

**XII. LIBRARY STAFF REPORTS**

The Library Staff reports were reviewed, including the following topics:  
General:

- The Library was approved to receive the full amount of COVID-19 relief funds from Kane County. The full amount that was requested, \$11,777, will be received.
- Digital loans are up and general Circulation numbers are consistent with previous years.
- Curbside service is on-going.
- Work on audit is wrapping up.
- Back to Books Grant has been submitted with an emphasis on expanding diversity in the Library's collection.

Programming:

- Zoom programs in both youth and adult departments are going strong. Pre-recorded programs are generally better attended.
- Attendance is up for Genealogy programs with the larger capacity allowed with on-line meetings. Some patrons have requested that some Classes/Study groups continue online post COVID-19.

Community & Outreach:

- The Library has been working on Voter Awareness and Education, developing voter FAQs to help the community navigate the election during the COVID-19 pandemic.
- Long term goal is to make the website easier to access, including a simplification of the Library's web address.

**XIII. COMMITTEE REPORTS**

1. Personnel – None.
2. Policy – Parental Leave Policy needs to be drafted.
3. Finance – None.
4. Building and Grounds – None.

**XIV. RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR 2020- 2021 FISCAL YEAR**

Trustee Butler moved to **approve RESOLUTION NO. 2020-1, RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR 2020-2021 FISCAL YEAR.** Trustee Casburn seconded the motion.

**ROLL CALL VOTE:**

**AYES:** Albano Burroughs  
Butler Casburn  
Gagne  
**NAYS:** NONE  
**ABSENT:** Miller, Olson **ABSTAIN:** NONE

**MOTION CARRIED**

**XV. APPROVE DATE FOR TRUTH IN TAXATION HEARING: NOVEMBER 9, 2020, AT 7:00 PM**

Timing for the Truth in Taxation Hearing was discussed.

Trustee Casburn moved to **approve the date of November 9, 2020, at 7:00 PM for the Truth in Taxation Hearing.** Trustee Albano seconded the motion.

**AYES:** ALL **NAYS:** NONE  
**ABSENT:** Miller, Olson **ABSTAIN:** NONE

**MOTION CARRIED**

**XVI. STRATEGIC PLAN DISCUSSION**

Previous Strategic Plans for the Library will be distributed to the Board Members to prepare for discussions regarding moving forward with either a revised or a new Strategic Plan for the Library District. Discussions will be on hold until Library Director Hoffman is back to participate, but the material will be made available for review.

**XVII. OLD BUSINESS**

The plan for on-site voting at the Library was discussed. Kane County has done a large amount of preparation for the election and is communicating well with the Library Staff. The County is demonstrating a high level of preparedness and has answered and addressed questions posed by the Library.

Because the meeting rooms are being used for quaranting Library materials, the voting booths will be set up on the North Side of the main Library space. Election Judges will be fully covered in appropriate PPE and will be fully responsible for managing voters, including voters who are not in compliance with the mask protocol. Non-compliant voters will be segregated and will use a non-compliant voting machine.

After the election, the Library will close for a day to do a thorough cleaning before re-opening to Library patrons.

**XVIII. NEW BUSINESS**

None.

**XIX. ADJOURN**


Trustee Casburn moved to **adjourn the meeting**. Trustee Albano seconded the motion.

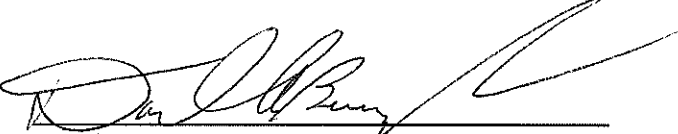
**AYES: ALL                      NAYS: NONE**

**ABSENT: Miller, Olson        ABSTAIN: NONE**

**MOTION CARRIED**

The Regular Meeting of the Board of Trustees of the Town and Country Public Library District was adjourned at 8:18 p.m.

  
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Kelly Gagne, Secretary

  
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David Burroughs, President